

**EDMONDS MONTESSORI, LLC**  
**TUITION AGREEMENT**

Dear Parents: We are thrilled that you have chosen Edmonds Montessori (the "School") as the place for \_\_\_\_\_ (child's name). Please understand that tuition for the School is based upon a ten month academic year and payment in accordance with this Agreement will assist us greatly.

1. Payment Plans. We offer two payment plans, please place your initials next to the plan you select. Tuition fees for the academic year are indicated on the Tuition Fee Schedule. All payments must be made directly to the School at 700 Main Street, Edmonds, WA 98020. The only acceptable methods of payment are cash, check or money order.

\_\_\_\_\_ **Lump Sum Payment**. You pay the annual tuition fee, less a five percent (5%) discount, in full so long as full payment is received on or before September 1.

\_\_\_\_\_ **Installment Payments**. You promise to pay the annual tuition fee in ten (10) equal monthly installments (September - June). Each monthly payment of one-tenth (1/10<sup>th</sup>) of the annual tuition fee and is due on the 1<sup>st</sup> of each month. A late fee of twenty dollars (\$40.00) will be charged if a payment is not received by the 5<sup>th</sup> of each month.

2. Multiple Child Discounts. We apply a fifteen percent (15%) tuition fee discount to tuition fees for siblings attending the School at the same time. However, you must pay full tuition for the first child.

3. Late Fees / Returned Checks. A twenty-five dollar (\$35.00) fee will be assessed for all returned checks. In the event you present the School with two checks that are returned, the School may require you to pay all future payments by certified funds only.

4. Delinquent Accounts. Failure to abide by the terms of this Agreement may result in enforcement by the School. The School is reluctant to pursue enforcement, but nevertheless reserves the right to:

- a. Suspend or terminate your child's attendance from the School and hold student evaluations, referrals and recommendations until your account is made current.
- b. Charge interest on the unpaid tuition fees at a rate of twelve percent (12%) per annum from the due date. If you fail to abide by the terms of this agreement, you must pay all of the School's enforcement expenses, including, but not limited to attorney's fees.

5. Withdrawals / Refund Policy. Please understand that by enrolling your child, the School plans for your child to attend the School for the full academic year. If your child will not be able to complete a full academic year at the School, you cause a hardship for the School. As a result, you must provide thirty (30) days written notice to the School prior to withdrawal and one (1) monthly payment upon your child's actual withdrawal. A withdrawal from the School after April 1st will require May and June tuition payments. We do not provide make-up days; give refunds or adjustments for absences, illness, vacations or holidays.

***I agree to the above terms and conditions, including the obligation to pay all charges for tuition and fees, and in all events to be responsible for the financial obligation of my child.***

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Parent(s) or Guardian(s)

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Date